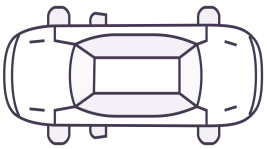
BASINGSTOKE MOT AND SERVICING CENTRE LTD

Vehicle health check

Silver Service

Unit 1 Marlborough Mews, Crockford Lane, Basingstoke, RG24 8NA • 01256 321012

Vehicle damage report



Vehicle: EXAMPLE **Volkswagen Golf · 2016 · 1.4L (1395 cc) · Petrol** **48,260 miles**

Initial road test

1. Road test vehicle and report any findings.	OK

Pre engine checks

2. Check timing belt replacement interval.* _____ miles • _____ years	Not applicable
3. Check for damage to bodywork, lamps and trims.	OK
4. Fit protective covers to seats and floormats.	OK
5. Check operation of interior and exterior lights. Bulb replaced: No	OK
6. Check number plate condition	OK
7. Check operation of ABS and air bag warning lights.*	OK
8. Check mirrors for damage and cracks.	OK
9. Check windscreen washers and wipers, front and rear.	OK
10. Windscreen condition	OK
11. Check horn operation.	OK

Under the bonnet

12. Check Anti-Freeze, top up if required.	OK
13. Check cooling system including fan/radiator operation.	OK
14. Check and record Anti-Freeze protection and temp. Protection (°C): -35 • Anti-Freeze condition: OK	OK
15. Check and record brake fluid condition, top up if required. Brake fluid condition: OK	OK
16. Check visible hoses for leaks	OK
17. Check power steering operation and fluid condition.	OK
18. Top up all under bonnet fluid levels (SW/BF/PAS).	OK
19. Check alternator operates correctly. Voltage (V): 14.3	OK
20. Advanced Formula Car Fuel Treatment*	Not applicable

Vehicle raised

21. Change oil and filter (fit new sump plug washer.*)	OK
22. Check fuel lines and brake pipes.	OK
23. Check and top up gearbox oil level. (Not automatics)	OK
24. Check all steering and suspension joints, mounts/bushes/gaiters.	OK
25. Check CV gaiters and joints for wear or splits.	OK
26. Check clutch operates correctly.	OK
27. Check brake hoses for damage.	OK
28. Check operation and condition of front brakes.	OK
29. Check operation and condition of rear brakes (inc. handbrake).	OK
30. Check operation of suspension dampers.	OK
31. Visually inspect underbody of vehicle for damage.	OK
32. Check springs for cracks or damage.	OK

Vehicle lowered

33. Refill engine with specified grade oil Oil grade: 5w30 • Quantity (litres): 4.0	OK
34. Torque wheel nuts/studs. Torque (Nm): 120 • Locking wheel nut key location: Boot tool kit	OK
35. Condition of locking wheel nut key Locking wheel nut key: Good	OK

To finish

36. Road test vehicle and report any findings.	OK
37. AC operation	OK
38. Internal blower operation	OK
39. Re-check engine oil level.	OK
40. Reset service interval indicator.	OK
41. Ensure all upholstery, gear lever, steering wheel, etc are clean.	OK
42. Stamp service book(s). Service book: Done	OK

Tyre report	O/SF	N/SF	O/SR	N/SR
Tyre Condition	OK	OK	OK	OK
Tread (mm)	3.2	5.1	5.5	5.4
Pressure (set to)	32 psi	32 psi	32 psi	32 psi
Result	Advisory	OK	OK	OK
Tyre size (front and rear): 205/55R16			Torque (Nm): 120	

Brake report	O/SF	N/SF	O/SR	N/SR
Pads / shoes (mm)	6.0	6.0	5.5	5.5
Discs / drums	OK	OK	OK	OK
Result	OK	OK	OK	OK
Brake fluid condition		☑ OK	☐ Needs replacing	
Antifreeze condition		☑ OK	☐ Needs replacing	

Tyre and brake report

Offside front tyre
Plan for replacement as the tread wears.

Inspection photos



Tyre tread inspection



Brake pad and disc inspection

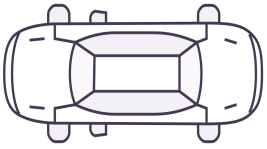
BASINGSTOKE MOT AND SERVICING CENTRE LTD

Vehicle health check

Silver Service

Unit 1 Marlborough Mews, Crockford Lane, Basingstoke, RG24 8NA • 01256 321012

Vehicle damage report



Vehicle: EXAMPLE **Volkswagen Golf · 2016 · 1.4L (1395 cc) · Petrol** **48,260 miles**

Technician comments

- OSF tyre Plan for replacement as the tread wears.

Technician

Digitally signed by Example T 23 Nov 2026

* Where applicable
Additional service operations may be required for your vehicle make/model and will be charged at extra cost

Inspection photo

Tyre tread inspection | Example Silver Service report



Return to the report

Inspection photo

Brake pad and disc inspection | Example Silver Service report



Return to the report